

PROFILE

Highly creative and multitalented graphic designer with experience in many facets of illustration, multimedia and print design. Exceptional collaborative and interpersonal skills; dynamic team player with well-developed written and verbal communication abilities.

Skilled, passionate and inventive creator accustomed to performing in deadline-driven environments with an emphasis on working within budget requirements.

CONTACT

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HOBBIES

Caring for my rabbits Video games Horticulture K-Pop Music

BRITTANI BOWMAN

Design Illustrator

EDUCATION

Kennesaw State University

August 2013 – May 2017 Magna Cum Laude, 3.86 GPA

North Gwinnett High School

August 2009 – May 2013 SkillsUSA Maxwell Chapter Treasurer & 2013 MVP

WORK EXPERIENCE

Coyote Logistics - Accounts Payable Specialist 2018–Present

Successfully control and monitor company expenses through processing payments, verifying invoices, and performing account reconciliations. Investigate and resolve problems associated with processing of invoices and purchase orders. Handle all vendor correspondence via phone or email.

Loving Hands Animal Clinic – Receptionist/Admin Assistant 2017–2018

Served visitors by greeting, welcoming, answering questions, referring inquiries and directing them appropriately. Managed client appointments and notified doctors and staff of visitor arrival. Created, managed animal patient medical records. Managed billing records for animal owners and processed payments.

Freelance Designer

2013-Present

Created new design themes for marketing and collateral materials. Collaborated with client to design and produce computer-generated artwork for marketing and promotional materials.

SKILLS

